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STATE OF WISCONSIN

THIRD JUDICIAL DISTRICT

WAUKESHA COUNTY COURTHOUSE
515 WEST MORELAND BLVD., ROOM C-359
WAUKESHA, WISCONSIN 53188

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TO: WAUKESHA COUNTY COURT SECURITY AND FACILITIES COMMITTEE:

Judge Michael O. Bohren
Paul Decker, Co. Board Chair
Sam Benedict, Public Defender
Dave Falstad, County Board
Kathy Madden, Clerk of Court
Thomas Pieper, Court Comm.
Jennifer Dunn, Victim/Witness
Kelly Haag, Juvenile Clerk

Brad D. Schimel, District Attorney
William Stolte, Emergency Management
Shane Waeghe, Facilities Management
Michael Neimon, DCA
Eric Severson, Sheriff's Office
Laura Stauffer, DOA
Michelle Martin, Co. Bar. Assn.
Shawn Lundie, County Executive Office

FROM: Michael Neimon, DCA

RE: SECURITY AND FACILITIES COMMITTEE MEETING
County Board Meeting Room, C-179

The next meeting of the Waukesha County Court Security & Facilities Committee is scheduled for 12:15 pm, **TUESDAY, January 29th, 2013** in the **COUNTY BOARD MEETING ROOM, C-179** on the first floor of the **Courthouse**. If you cannot attend, please contact Judge Bohren as soon as possible.

- 1. Approval of Minutes from Previous Meeting**
- 2. Critical Incident Planning Committee Report-Stolte**
- 3. Security Incident Articles/Recent Courthouse Incidents-Bohren**
- 4. Perimeter Screening at the Juvenile Center/Main Courthouse-Bohren**
- 5. From October 23, 2012 Meeting: Supreme Court Rule Chapter 68.05(4)**
 - (b) Secure Mail Handling Policy---Madden
 - (h) Prohibited items---Severson
 - (i) Notice to public/employees on prohibited items---Madden/Severson
 - (j) Procedure to calibrate Screening equipment---Severson

6. Supreme Court Rule 68.05(4)

- (l) Policy for searching courtrooms and other vulnerable areas for explosives and other dangerous Instrumentalities before commencement of Court-Severson/Smidt
- (m) Preparedness Plan for disasters impacting Court-Stauffer/Stolte/Severson
- (n) A procedure to review building exterior with security features in mind, such as electronic surveillance and external lighting-Stauffer/Waeghe

(o) A policy for the monitoring and surveillance of parking areas; vehicular access to building-Stauffer/Waeghe

(p) A juror safety policy-Madden/Severson

7. Security Incident Report-Severson/Smidt

8. Mass Shooting Study Results-Smidt

9. Other

Next meeting: May 7, 2013, 12: 15 PM

cc: Chief Judge Koschnick, Deputy Chief Judge Carter